



## TVET STUDENTS FIRST TIME LOAN APPLICATIONS FINANCIAL YEAR 2020-2021

The Higher Education Loans Board invites applications for **First Time 2020-2021 TVET Loan and Bursary** from Kenyan students admitted in National Polytechnics, Technical Training Institutions and Vocational Colleges under the Ministry of Education, and are registered with Kenya Universities and Colleges Central Placement Service [KUCCPS] and members of the Kenya Association Technical Training Institutions [KATTI].

### **Eligible students:**

Students enrolled in **approved TVET courses** and are applying for the **first student loan**.

### **How to Apply:**

1. Applicants should visit our website [www.helb.co.ke](http://www.helb.co.ke) to access the **Student Portal** to register, create and activate account (ensure you use your personal mobile number)
2. **Log in**, go to **Loan Application**, click **Certificate** (Artisan and Craft) or **Diploma** and select the 2020-2021 TVET First Time Loan Application Form [LAF].
3. Read and appraise oneself online on Financial Literacy and appreciate the purpose of credit.
4. Access and fill the loan application form.
5. **Print TWO copies** of the duly filled Loan Application Form. Ensure you preview the form and correct where necessary before you submit for printing
6. Have the forms appropriately filled, signed and stamped by the relevant authorities.
7. Read, understand and sign to accept the **Loan Terms and Conditions** and **Data Protection Consent form**
8. **Present one copy** of the duly filled Loan Application Form and all the attached support documents at:
  - a. Any of the following Huduma centers with HELB desk nearest to you: Nairobi-GPO, Machakos, Mombasa, Nakuru, Eldoret, Kisumu, Kakamega, Kisii, Nyeri, Embu, Kitui, Bungoma, Lodwar, Meru, Thika, Kitale, Kericho, Nandi, Murang'a, Garissa, Narok, Migori, Chuka, Kilifi, Taita Taveta, West Pokot, Bomet and Makeni for free and secure delivery, OR
  - b. HELB Student Service Centre on Mezzanine 1, Anniversary Towers, University Way, Nairobi, OR
  - c. Send through registered and secured mail or courier
9. **Retain a copy of the duly filled and signed Loan Application Form [This is mandatory]**

Please ensure that you read, understand and follow the instructions provided at the beginning of the online loan application process including reading and undertaking the **HELB Financial Literacy Programme**.

**The closing date for the loan application is January 31, 2021**

## EMPOWERING DREAMS